

JIBS User Group Committee Meeting Minutes, Monday 20th January 2014

Venue: University of Greenwich

Present: Fiona Bowtell (FB), Louise Cole (LC), Maggie Johnston (MJ), Adam Edwards (AE), Nadine Edwards (NE), Julie Hamley (JH), Elaine Mulholland (EM), Lynne Meehan (LM). Elizabeth McHugh (EMcH) took part through video conference.

Apologies: Yvonne Cotton, Stephen Harvey, Catherine Parker, Nicola Tricker.

FB informed the committee that CP has stood down as Secretary and so this role was currently vacant, and needs to be filled asap. CP is still considering her position on the committee.

NE confirmed that she will be resigning from the committee as of this meeting. FB thanked her for her input and support while on the committee.

Minutes of the last ordinary meeting (September 2013):

Two typos noted on page 1: Stephen Harvey not Steven Hardy, and Clowes not Clowse. **ACTION: LC to amend the September 2013 notes.**

Follow-up on actions from last meeting:

- FB sent the constitution to YC for the website;
- NE set up a group Twitter account;
- FB has contacted Mark Clowes re Ovid enhancement group minutes and will do so again;
- JH has not heard back from MIMAS re the meetings and will now contact James Caudwell to get information about previous meetings;
- SH has not yet sent a report from the JIBS e-books event;
- LM has taken over the maintenance of group mailing lists from Andria McGrath;
- MJ has taken over the role of Treasurer while June Hedges is on maternity leave;
- The list of mobile phone numbers is available on the group Google Docs site; LC requested that everyone check it to make sure their correct number is listed. **ACTION: ALL**

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JISC liaison

LC had sent round a report from the September meeting of the Electronic Information Resources Working Group (EIRWG) and noted that they will next meet on January 27th.

It was noted that EIRWG continue to concentrate on issues relating to purchasing resources rather than the technical/usability aspects, and LC asked what the JIBS community might find useful to be included in discussions.

Ideas:

E-books not supplied via the normal routes (e.g. CIPD, CourseSmart, VitalSource), or which might target student purchasers rather than institutions – (EmcH, JH) **ACTION: LC to raise this at the next EIRWG meeting as an AOB**

The committee noted the issues with pricing of Nature journals, and issues relating to APCs. It was felt that this liaison route continued to be valuable to JIBS.

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Reports on liaison activity

EDINA (EMcH) – the notes from the meeting in June 2013 had been circulated as they were the last ones EMcH attended; there had been a subsequent meeting in November 2013 but minutes have not yet been made available – they will be forwarded when received.

Eduserv (JH) – notes from the meeting on 13th January were circulated, which were not to be uploaded to the website. Feedback was sought by Eduserv on agreements they should be negotiating (e.g. The Economist, Westlaw e-books), on APCs and negotiated discounts (ranked in order of priority). The committee discussed where Eduserv and JISC Collections work in similar areas/overlap. The committee felt that Jenny Carroll's request for feedback on a 'licensing workshop' might be something we can take forward in our discussions later on future events.

FE (SH) – nothing received. **ACTION: SH to send an update via the JISC committee mailing list.**

MIMAS (JH) – JH has still not received an invite for this meeting and will contact James Caudwell for further information. **ACTION: JH to contact James regarding the enhancement group**

Research Councils (MJ) – nothing to report. MJ confirmed that e-books are not an issue for RCs as they are journal-led concerns.

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Reports on enhancement groups

BSOL (Michael Whitton) – minutes from the November meeting have been circulated. Issues noted include the authentication problems with EZProxy, and the need for more institutional representation on the group. The committee briefly discussed the survey which had been forwarded by AE concerning BSOL. **ACTION: If anyone has an interest in joining this group, or can suggest someone from their institution, please contact FB or Michael.**

IHS (Frances Hyde) – a report of the most recent meeting had been circulated, including some discussion on discovery services and deep linking to resources within the Construction Information Service. A number of e-books have recently been acquired for CIS from Knovell. (As an aside, the committee wondered what IHS stands for – according to their website, the company was originally known as Information Handling Services but dropped the full name in the 1990s).

EBSCO (Sarah Thompson) – notes had been received from the most recent meeting; the sharing of metadata in discovery services remains an issue (AE noted that EBSCO had visited Middlesex and offered a free trial to EDS, their own discovery platform, rather than addressing the shortcomings of

EBSCO data through services like Summon and Primo). FB also noted that a list of the 500 Harvard Business Review articles that cannot be downloaded from aggregators since the publisher policy change does exist. **ACTION: FB to forward this list to Sarah.**

Ovid (Mark Clowes) – nothing has been received for some time. **ACTION: FB to contact Mark to see whether this group is still active.**

Proquest (Catherine Robertson) – meeting has just taken place, no notes yet. Lots of discussion around RefWorks and Write & Cite. Catherine reported that more people are needed from institutions to join the group. AE expressed an interest to join as a JIBS committee member on the enhancement group. **ACTION: FB let CR, chair of the group, know**

SCOPUS (Carole Rhodes) – no minutes have been received but Carol has sent a brief overview; notes that the group is not necessarily representative of the number of subscribers. LM will continue to attend this group on behalf of the committee.

WoS (LM, MJ) – There was a meeting in September and there will be another one in April. A new interface has just been introduced.

Discussion on how we disseminate feedback between our users and the groups:

- Issues relating to promotion – do we now need a Marketing Officer post or should this be linked to the Secretary role?
- Someone needs to liaise with the Chairs of each group to make sure the reports/minutes are disseminated.
- Regular blog of updates with minutes where sharing is allowed.
- Emails out to relevant discussion lists.
- Feeling that we need someone to take charge of all this. See further action under AGM preparation later in these notes.

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JIBS Prize

JH confirmed that no entries had been received for the JIBS prize this year, despite early interest being shown by universities which run LIS courses, and reminders being sent out to those contacts.

JH will send a brief questionnaire to contacts to see what can be done better next year. We also need to consider whether our criteria and timescales are still appropriate.

Was there an issue with the JIBS website being down for a time during the submission period?

Have LIRG received any entries this year? (EMch pointed out their website has not been updated and an old submission date is still live).

JH will contact 3-4 institutions to try to get a feel for dissertation topics being submitted.

ACTION: JH to run a short survey

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Event feedback

FB thanked NT for doing most of the planning and logistics for the past event.

We had good attendance for the event, especially from the FE sector. Most people reported they attended on the recommendation of someone else.

27 response forms back from attendees – 20 said programme was very good, 7 said it was good.

- There was some negative feedback about the food but the committee felt it was good for the price.
- Drinks – there were not enough even though we requested extra on the day.
- The rooms and space were fine (although some feedback referred to the lack of ‘social space’ and ‘tables and chairs’).
- No issues with technology/WiFi.

Some suggestions:

- Could we include a student perspective in a future event?
- How do we get publishers to engage in an event, rather than just attending? Include them in an end of day panel?

EM confirmed that the FE attendees in her breakout session gave good feedback.

Event planning

The next event needs to include the AGM and must take place before the 25th May as per the constitution (no more than 15 months after the last AGM).

Some events which would potentially clash were noted (JISC Digital 11-12 March in Birmingham, UKSG 14-16 April in Harrogate, Easter in mid-April, LILAC 23-24 April in Sheffield). We also need to avoid half-term where possible.

NT is happy to take a lead on the event planning, LC will assist. (Post meeting LM also let FB know she can help having checked her other commitments)

Some ideas for an event included APCs, licensing (commercial and Creative Commons), partnerships and collaboration, disparate user groups. JH wondered if there was something we could do on the changing role of the e-resources librarian in relation to research support.

- Location: London. Try for the same venue as the last event. Post meeting: date provisionally booked Wednesday 2nd April, Hughes Parry Hall, London
- Title: Licensed to death? Are your contracts killing collaboration?
- Suggested speakers:
 - Jeremy Upton, St Andrews (potential keynote – **ACTION: EMcH to contact Jeremy**).

- JISC Legal – [is this Ralph Weedon, director?] **ACTION : Julie To identify and approach**
- Eduserv – Jenny Carroll or Nicki Green? **ACTION: FB to contact as we are considering co-running the event with Eduserv and sharing the cost.** Post meeting: Jenny Carroll has agreed in principle.
- Then lunch followed by the AGM
- Case studies – Middlesex University (Matthew Lawson). **ACTION: AE to contact Matthew.**
- Case studies – NHS, King’s College London. **ACTION: LM to take forward – [Kate Price?]**
- Case studies – FE. **ACTION: SH to approach someone for this slot.**
- Case studies – Open University. Particularly looking at managing different user groups through licensing and technology. **ACTION: FB to approach Claire Grace.** (CG agreed: OU will provide a speaker)
- Panel including 4-5 publishers. JH suggested she could approach Tom Laidlaw (Lexis Library) **ACTION: JH to contact Tom; FB to invite other publishers as appropriate.** Post meeting: Jenny Carroll suggested we invite publishers who ‘don’t get it’ eg Informa

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Treasurer’s report

MJ took over from June Hedges in December 2013. Although she doesn’t yet have access to the online statements at Unity Bank she has obtained information from June:

- Reserve account: £14,397
- Current account: £3,261

Membership invoices have been sent out; cancellations already received from University of Gloucestershire and Queen Mary University.

The committee discussed June’s proposal that membership fees should rise to £100 for 2015 – felt that this rise was too high and suggested perhaps £80 instead, with a rise in publisher fees for events from £100 to £110.

AE questioned why we need to increase the membership fee and the committee reflected on the risk of increasing at a time of austerity.

FB suggested getting guidance from the auditor as to whether we need to increase the fees and to what level, with a view to making a decision for ratification at the AGM. **ACTION: FB to ask the auditor to do some financial forecasting for us**

LC/JH flagged about sending some information about the benefits of membership when we send out the invoices; FB will check back to see if either of the cancelling institutions have sent people to events and if so MJ will write and remind them of the benefit of having a ‘free’ place with the membership fee to an event. **ACTION: FB/MJ communicating with institutions about the benefits of JIBs**

The committee discussed the history of the name 'JIBS' and whether it now means anything to the library community in terms of value.

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AGM preparation

The committee felt that a role which takes forward the promotion of the work we do in JIBS would be very valuable, bringing the blog, Twitter and sending out posts to the mailing lists, expanding the work that has been started by NE. **ACTION: LC to draft a role description for this post.**

FB is happy to continue as JIBS Chair for another year.

LC is happy to continue as JIBS Vice Chair for another year.

Secretary – there is a role description on the committee Google Docs site. **If anyone is interested then please contact FB.**

We have to have the four named roles in post at the AGM, plus up to eleven other committee members.

We have two committee vacancies – FB has received an enquiry from one person who is keen to join us and she will contact her. **ACTION: FB. Post meeting: Andrina Howlett, E resources and Systems Support officer at University of Nottingham would like to join us.** FB explained what we do, and asked her to provide a short overview of her role and why she wants to be involved.

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Web site / blog

YC has sent a brief report about the website, and confirmed that all documentation is now in place. There is an outstanding query about the generic info@jibs.ac.uk address and where emails sent to this address are forwarded. **ACTION: YC to approach Mark Clowes about this.**

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Mailing lists

LM has sent a report about this including membership details for each list. Currently we run three lists:

lis-jibs-advisors – 22 members, including chairs of Enhancement Groups, former committee members, FB/LC.

lis-jibs-cttee – 14 members (all committee members).

lis-jibs-users – 324 members, but not many participate. Is this something we can work on in terms of promotion? Feedback requests tend not to generate any discussion.

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Date of next meeting

AGM + event – aim for the week beginning 31st March

Next ordinary meeting – aim for week beginning 28th April, venue Kingston University

ACTION: Everyone start thinking about topics for the July event!