

JIBS User Group Committee Meeting – 30 January 2009
British Geological Survey, Keyworth

Minutes

1. Present: Sue Cumberpatch [Chair], Joan Bird, Fiona Bowtell, Mark Clowes, June Hedges, Ian Mayfield, Andrea McGrath, Elizabeth McHugh, Maureen Richardson, Adrian Smith, John Smith, Liz Stevenson

2. **Minutes of the last meeting (19th September 2008) and Matters arising**

- Minutes approved

Matters arising

- Shibboleth survey. Committee members are asked to test this initially, and then the survey will be distributed to JIBS users. **Action: ALL**
- MR will contact the Shibboleth users list to ask if the survey can be distributed **Action: MR**
- Administration Manual – see Chair’s report
- MR will send out login details for the admin area of the website **Action: MR**

3. **Chair’s report**

- thanks to JB for hosting the meeting at BGS
- welcome to new committee members, EMcH & AM
- thanks are recorded to two members who are resigning from the Committee – Chris Roberts and Marion Tattersall. MT will continue to work as a JIBS Adviser and as the SCOPUS representative.
- Administration manual - this is work in progress. A draft contents page has been circulated, and feedback is sought. Send feedback and any documentation to MR. **Action: All**
- the “How to compete with Google” workshop was well attended and good feedback has been received. Thanks recorded to LH and IM for planning and running the workshop.

4. **Treasurer’s report**

- Healthy balance in both bank accounts; Bank statements are now received online
- The membership invoices have been sent out and fees are being received.
- There was discussion about a shared space for record-keeping, and it was agreed to trial using Google.docs initially, and to use this to track membership payments and details of the official JIBS representatives. MC suggested we keep local copies in case Google Docs goes down. Password access will be set up, for SRC, JH, DW & JB **Action: JH**
- Membership details on the website can be updated regularly from Google.docs
- JB has archive files of lis-jibs-reps jiscmail lists, which could be transferred to the archive on the website – **Action: MR & JB**
- There is still an issue over the retention and storage of paper archives, which are required for tax reasons. IM is storing these pro tem.
- An issue over JIBS official address – Treasurer’s address to be used.
- Expenses for speakers – the expenses form needs to clarify the allowance limits, and the need for receipts for all claims. If accommodation is an issue, particularly in London, local committee members can make the bookings, and/or provide a list of recommended hotels. **Action: JH**

5. **Committee membership and roles**

The current post –holders will continue:

- Chair – Sue Cumberpatch
- Deputy Chair – Roger Hines
- Secretary – Liz Stevenson
- Treasurer – June Hedges
- Mailing lists/membership lists – Joan Bird

The Deputy would normally take over as Chair after 3 years, but RH has indicated he will not be doing so, and recommends that someone else takes over the role of Deputy after the next AGM.

New postholders

- Web Site – Mark Clowes will take over as web editor. The site hosting arrangements are to be reviewed
- FE Representative - EMcH
- New members – in light of recent resignations, 2 new committee members were selected, with one in reserve. RH will contact the successful candidates. [The Committee already had a good list of volunteers from the recent trawl.] **Action: RH**

AS announced his retirement from November 2009

- a replacement will be needed on the MIMAS Steering Board
- Ovid role – MC will shadow AS
- Chair suggested when next call for new committee members goes out, we try to fill gap in humanities representation

6. JIBS advisors

The current listing on the website is out of date, and LS will notify MC of the changes to be made

Action: LS

7. November workshop – report and follow up

- The feedback has already been circulated.
- Notes on the plenary discussion are to be drafted and circulated **Action: LS/FB**
- One outcome has been the proposal that JIBS funds collaborative work with Loughborough on an exploratory study looking at students' knowledge and use of e-resources.
- This links to a recent Springer event – a number of Committee members attended this meeting to discuss a wide range of e-book issues. IM and LH are interested in exploring the potential of a collaborative project with Springer, and will follow this up with Springer and Mark Hepworth of Loughborough Uni **Action: IM/LH**
- RH reported on a recent survey of international students at Sheffield, with very interesting results – he will check if this information can be shared **Action: RH**
- RH.JH suggested a JIBS annual prize for research. RH/JH to discuss practicalities of this. **Action: RH/JH**

8. Meetings – 2009

- **April** – LS to consult on dates. Meeting to be held at the Open University. **Action: LS**
- Agreed to include discussion on accessibility, and to invite representatives from CLAUD **Action:FB**
- JISC Collections to be invited to attend **Action: LS**
- **July** meeting – Leeds, dates to be agreed **Action: LS**
- **May** Workshop – IM already planning a workshop on Usage Data, and it was agreed to take this forward as a JIBS workshop. IM & JH to work on this, and to check on a suitable venue, possibly Birmingham **Action: IM & JH**
- **September** meeting ? Edinburgh?
- **November** – AGM & Workshop. London – need new venue. A number of possible topics were discussed – e-books; survey methods; the REF; new models eg VitalSource, Libra Digital.

9. Web Site & Blog

To be a standing report at future meetings **Action: MC**

10. Mailing Lists

- Committee List – up to date, 22 members
- JIBS-users – 325 members
- JB is to email JIBS-users re membership of JIBS, reminding those that are not members, or are lapsed members **Action: JB**

11 **Enhancement Groups**

BSOL – working on revised interface, RH will receive mock-ups for comment, ahead of the next meeting in March. The new search engine is a great improvement.

EBSCO - one further meeting, notes already circulated. Eduserv are no longer licensing EBSCO databases. There is a company trainer available to help sites with local set up and configuration of databases. 50 new resources are planned. Next meeting is in May.

Intute: this group is inactive at the moment

MDL: no update

Ovid: meeting held in December, AS has circulated a ppt detailing new products. No major issues to report. AS highlighted the Ovid Universal Search Service – a service to cross search Cinahl and other nominated resources – not free.

Scopus – a confidential report has already been circulated. Costs vs enhancements discussed – possible topic for future JIBS event. The enhancement group is small, RH is to ask MT about the possibility of extending the membership. **Action: RH**

WoS – there has been no recent meeting, the October notes have already been circulated. Performance issues were reported in November. AM will be the new JIBS representative. JB is to forward requests for the wish list/feedback to lis-jibs-users **Action: JB**

12. **JISC Working Groups**

E-books: JS had circulated a summary of current information re e-book metadata, and reported that there is no recently published work on this. CLA licence says an e-version should be sourced but difficult because finding tools still poor; providers of tools say e-ISBNs are problematic. ReferEx databases incs e-books. EMcH reported that new business models are being reviewed for FE

Geospatial: Notes of the recent meeting have been circulated. New pricing proposals for the DM agreement are under review. The membership and terms of reference of this group are being reviewed.

Images: no longer active

Journals: no recent meeting – next meeting February

13 **Liaison**

E-books Observatory – next meeting is in March, and BA will report back

EDINA: October report circulated. Next meeting is in March

IBSS: 6-monthly meetings. Future options under discussion, in light of funding issues. Next meeting in April.

JORUM: fallow, pending changes. JH to be the representative, once this is revived

MIMAS: meeting imminent, 3-year plan to be discussed. SRC on D2D project reference group which encompasses this, next meeting in Feb.

Research Councils: report already circulated. RIN Project outcome – JB to circulate details of the survey, if approved **Action: JB**

JISC Discovery to Delivery: next meeting of Reference Group in February, SRC attending

14 **A.O.B**

BOB – Box of Broadcasts – IM to circulate information about this service **Action: IM**