

## JIBS User Group Committee Meeting Minutes, Monday 29<sup>th</sup> April 2014

Venue: King's College London

**Present:** Fiona Bowtell (FB), Maggie Johnston (MJ), Adam Edwards (AE), Julie Hamley (JH), Elaine Mulholland (EM), Lynne Meehan (LM), Elizabeth McHugh (EMcH), Andrina Howlett (AH), Nicola Tricker (NT), Catherine Parker (CP).

**Apologies:** Yvonne Cotton, Stephen Harvey

### Minutes of the last ordinary meeting (January 2014):

Follow-up on actions from last meeting:

- Alistair Sleat from UWE has joined the BSOL group;
- FB has contacted Catherine Roberts re AE joining Proquest enhancement group minutes and will do so again;
- The list of mobile phone numbers is available on the group Google Docs site; everyone to check and make sure their correct number is listed. **ACTION: ALL**

### Minutes of the AGM

The minutes were circulated electronically and need to be agreed by committee.

**ACTION LM to circulate minutes and ALL to agree via email**

### Reports on liaison activity

**EIRWG (EMcH)** EMcH is now the JIBS representative on this group

### Reports on liaison activity

**EDINA (EMcH/EM)** – Minutes (short version) from the Nov 2013 meeting were circulated. Elaine Mulholland will now be the JIBS representative on this committee.

**FE (SH)** – nothing to update.

**MIMAS (JH)** – JH has now received further information about the MIMAS board and will follow this up. JH and FB to liaise if problems. **ACTION: JH to follow up on information from James about MIMAS management board**

**Research Councils (MJ)** – NERC are reviewing their relationship with their institutes which may impact on Library Services as it is centralised currently.

### Reports on enhancement groups

|                        |  |
|------------------------|--|
| BSOL (Michael Whitton) | No update to report. Currently arranging next meeting.                                   |
| IHS (Frances Hyde)     | The IHS user enhancement group next meets on May 8th. Nothing new to report              |
| EBSCO (Sarah Thompson) | The EBSCO group last met on 18th November, and we don't have our next meeting until late |

|                                     |   |
|-------------------------------------|---|
|                                     | May (not yet scheduled).  |
| Ovid (Mark Clowes)                  | Minutes of November meeting circulated. Concerns with Ovid interface expressed.<br><b>ACTION: FB to follow up with MC on some issues</b>  |
| Proquest (Catherine Robertson)      |   |
| Scopus (Carol Rhodes)               | There's nothing to report from the Scopus Enhancement Group since the last meeting of the JIBS Committee. We have a new member from Manchester – Membership page has been updated. Presently the minutes are with Elsevier for ratification.  |
| WoS (Lynne Meehan, Maggie Johnston) | Meeting held on 28 <sup>th</sup> April 2014. Areas raised included notification of maintenance work, feedback collated by MIMAS and JIBS Journal and highly cited data will be a new module on the Incties platform and will cover data currently in ESI and JCR, with greater visualisation of the data.<br>Updates to platform in Q3 include<br>New KCI database, Ability to custom select databases to search, article level usage metrics.<br>Day also involved Biosis session and update from that will be circulated. |

## **Constitutional, roles, committee members, marketing**

### **Constitution**

We need to add information on archiving to our constitution

**ACTION: FB to draft with YC and to ratify change at next AGM**

### **Roles and committee members**

EMcH has taken on vice chair role and LM has taken on secretary role.

Event coordinator role needs to be shared amongst committee due to workload involved.

2 vacancies currently on committee.

**ACTION EMcH to ask Liz Stevenson for suggestions. Also possibly advertise on lis e-resources and lis-jibs-users.**

### **Marketing**

CP has taken on marketing role and has login information for slideshare, twitter and the blog (all committee members can be added to the blog to contribute entries). Current ideas for posts include: write up of events, minutes of meetings from enhancement groups. CP w

**ACTION: ALL to inform CP when updates from committees are available on the website  
CP to draft job description as she puts together the new position**

JIBS leaflet is now out of date. There was discussion around what content to update and whether to print the leaflet. Committee decided that updating the leaflet was valuable as it provided succinct

information about the group, but that this would be an electronic leaflet and print copies weren't needed.

**ACTION: FB to obtain pricing information for updating leaflet  
ALL to review content and send suggestions to CP**

### **Website**

YC has sent a brief report about the website, and confirmed that all documentation is now in place. Outstanding query about the generic [info@jibs.ac.uk](mailto:info@jibs.ac.uk) address has been resolved and documentation updated.

### **Treasurer's report**

- Reserve account: £17884.09 (not including erroneous deposit from Leeds University)
- Current account: £620.10

Membership is currently at 81 members, but may get a few extra members as recently cancelled institutions sent staff to recent JIBS event. Not all members have paid.

**ACTION MJ to see if can find EMch membership, LM to chase payment of KCL membership.**

Last event expenditure £3008.31 and Income approximately £1800

Bank transfers are working well for paying expenses claims. Committee agreed that £18 for an evening meal was enough.

Expenditure analysis suggested that while the committee has done well to reduce committee costs and stationary costs. Membership numbers have also stayed relatively constant over 6 years. Interest payments have decreased considerably over the past 6 years. In order to cover costs of running events, it was suggested to raise the membership fee to £100 for institutions, £150 for publisher fees for events, and keep FE membership at £50.00. This will come into action with next renewal. Invoices will be reworded so that 1 free place at all JIBS events is highlighted

**ACTION MJ to ensure invoices are updated with new information**

### **Event Feedback**

Event feedback was circulated after the event. We had good attendance and feedback was positive.

To consider for future events

- Add plastic cups to list of items to bring
- Order slightly less food
- Ensure confirmation and reminder emails are sent

**ACTION FB to check with Vanessa that emails were sent**

**FB to send MJ info on cancellation invoice amount**

### Next event

To be held in July, need to horizon scan and liaise with venue for dates (4<sup>th</sup>, 8<sup>th</sup>, 9<sup>th</sup>, 10<sup>th</sup> already have events and no later than 18<sup>th</sup> July as School holidays start then).

NT is happy to take a lead on the event planning, JH and AH offered to assist.

Ideas included. Mobile technology, Information on usage and access including KB+ and JUSP, Research Support, Wikipedia

Location: London. Try for the same venue as the last event.

Title: Make do and mend: alternative routes to information

- Suggested speakers:
- Ernesto Priego, City Uni **ACTION : LM to contact**
- Frank Rennie or Renny **ACTION: EMcH to contact**
- Andrew Gray, Wikipedian in residence at BL **ACTION : FB to contact**
- Simone Kortikaas, Utrecht University **ACTION : FB to contact**
- **Frank?? ACTION : EMcH to contact**

Panel discussion: Google (MJ to ask Jon Stroll for suggested contact), Proquest, Elsevier, Ebsco, Thomson Reuter, Springer **ACTION: EM to contact Springer, FB to invite other publishers as appropriate**

**ACTION: ALL To make contact ASAP with potential speakers. Have programme finalised by early June, Advertise event mid-June**

### **Mailing list info**

| List              | Members | Subscribers joining in last 90 days | Leavers in last 90 days | Number of posts in last 90 days | No. of posts in last year |
|-------------------|---------|-------------------------------------|-------------------------|---------------------------------|---------------------------|
| LIS-JIBS-ADVISORS | 23 (+1) | 0                                   | 1                       | 8                               | 27                        |
| LIS-JIBS-CTTEE    | 13 (-1) | 0                                   | 1                       | 89                              | 312                       |

|                    |          |    |   |    |     |
|--------------------|----------|----|---|----|-----|
| LIS-JIBS-<br>USERS | 330 (+6) | 11 | 5 | 48 | 133 |
|--------------------|----------|----|---|----|-----|

### **JIBS Prize**

JH discussed lack of entries with Alison at LIRG and through surveying contacts at institutions. LIRG only had two entries and not at usual standard. Possible reasons included contact information not up to date, broken links on website, standard of entry and marketing of prize. This year JH will advertise and target several lists, website is now updated and links work, JH and LIRG have updated contact list and both will follow up if there is a lack of response. Closing date will be mid-July and judging will take place at December meeting. JH, EMcH, EM and AH volunteered to judge entries.

### **AOB**

NT raised metadata standards for licenses and EMcH recommended contacting Liam Earney at JISC for further information

### **Next meeting**

Early September at KCL (Probably Guy's Campus near London Bridge)

**ACTION: LM to check dates and poll committee**